## **New Glarus Police Department Frequently Asked Questions**

#### How do I contact the New Glarus Police Department?

If you need to see an officer or need information call the New Glarus Police Department at (608) 527-2145 and leave a voice mail message or in an emergency call 911.

#### How do I get a copy of a police report?

Copies of reports can be obtained from the New Glarus Police Department by coming to the Police Department between the hours of 8:00 AM and 6:00 PM. It normally takes five days to process a report and a day or two to process the request.

#### What are the winter parking restrictions?

In the Village of New Glarus, alternate side parking is enforced from November 15 through March 31 from 1:00 AM to 7:00 AM. Starting at 12:00 AM, you must park a vehicle on the even side of the street on even days and on the odd side of the street on odd days.

# I received a parking ticket in New Glarus now what to I do?

You can pay the citation either in person or by mail. The fine information is located on the back of the ticket. Depending on how long you wait to pay the ticket will decide how much you have to pay. Failure to pay a ticket will result in a suspension of your vehicle's registration. The other option is to request a court date. You may contact our department to request this. You will need to give us your name, address, and ticket number. You will then be sent a follow up letter regarding your court date with an appearance in front of the judge. You may choose to plead no contest, guilty, or not guilty. If you plead not guilty, you will be given pre-trial date and given a time with the village attorney and court officer to reach a disposition on the matter. No appearance in court or pre-trial will result in a guilty/default judgment against you.

# I received a traffic citation in New Glarus now what can I do?

- 1. If you plead guilty or no contest and do not wish to appear in court, mail a copy of your citation with your payment to the Clerk of Court's Office to the address on the citation. You may also pay in person at the Clerk of Court's Office at the Green County Courthouse in Monroe, WI. Payment must be received five days prior to your scheduled court appearance.
- 2. If you plead not guilty to the charge on the citation, you can enter a not guilty plea by mail by sending a letter to the Clerk of Court's Office to the address on the citation. The letter must be received five days before the scheduled court appearance date.
- 3. You may come to court on the scheduled date and enter your plea in person. If your plea is not guilty you will be given written notice of the pre-trial conference date and court trial date. If you choose to enter a guilty or no contest plea at that time, you will be sentenced and given time to pay the fine.
- 4. Failure to appear in court on the scheduled date (unless you have previously entered a not guilty plea in writing) will result in a conviction and a fine. Further, if the ticket indicated Mandatory Appearance, your driving privileges may be suspended or revoked.

#### Why am I asked so many questions when I call in a complaint?

It is the responsibility of the person taking the original call to get as much information as possible so as to determine the response that is needed and to give the responding officer as much information as possible before he reaches the scene.

# Do I need a bicycle license to ride my bike in the Village of New Glarus?

YES, any person who resides in the Village of New Glarus riding a bike on any public way, street, or highway. All bikes must be registered and have the sticker attached to said bicycle. The cost is \$2.00 and is non-expiring. All bikes ridden at night must have the proper equipment attached such as a horn or bell, lights, reflectors with at least 2" diameter. No bicycles may be operated on sidewalks in central business districts and outlying business districts. When riding on highways you must be as close to the right hand curb as possible.

### Is there a curfew in the Village of New Glarus?

YES, for any person under the age of 16 years may not be on foot, bicycle, or in a vehicle on any street, avenue, highway, road, parks, public places between the hours of 10:00 PM and 6:00 AM on Sunday night through Thursday night and 11:00 PM to 6:00 AM on Friday and Saturday. Between the ages of 16 and 17, the curfew is 11:00 PM to 6:00 AM on Sunday night through Thursday and 12:00 AM to 6:00 AM on Friday and Saturday nights. Unless accompanied by a parent or guardian, or unless reasonable necessity therefore such as errands directed by parent, on their permission or adjent to, or for employment necessary during times, or returning from supervised school, church, or civic functions.

Can I register my vehicle with the New Glarus Police Department and do you issue temporary plates?

NO, vehicles can be registered through the Monroe Police Department or at a Wisconsin Division of Motor Vehicles Office (<a href="http://www.dot.wisconsin.gov/about/locate/dmv/scmap.htm">http://www.dot.wisconsin.gov/about/locate/dmv/scmap.htm</a>).